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| *PWDCNC BOARD MEETING AGENDA & MINUTES* |

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| ***Date September 8, 2021*** | ***Time: 7:00 PM*** | ***Location: Conference Call*** |
| ***Next Meeting*** | ***Wednesday, October 13, 2021*** | ***7:00 PM*** |

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| ***Subject*** | ***PWDCNC Board Meeting*** |

***Future Board Meeting Dates***

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| *Wednesday, October 13* | *Wednesday, November 10* | *Wednesday, December 8* |
|  | *Wednesday, January 12, 2022* |  |  |

***Meeting Agenda and Minutes***

*This meeting was called to order by Bill Waters at 7:02pm.*

***Quorum:***

*In Attendance*

|  |  |  |
| --- | --- | --- |
| *Bill Waters* | *Becky Morin - absent* | *Janis Welsh* |
| *Cathy Lydon* | *Julie Conger* | *Dominic Amadeo- absent* |
| *Don Niemann*  *Kathy Souza* | *Ann Gaskell*  *Sherry Hanen – Guest* | *Gail Browne-McDonald* |

1. ***Minutes of the last meetings:*** *A motion was made to accept the August 11, minutes by Janis Welsh and seconded by Julie Conger. The Board members unanimously concurred, and the minutes were approved.*

***Agenda Items***

* ***2021 Regional Specialty***
  + *General Update*
    - *Dr. Carmen Battaglia is unable to judge any shows in the Napa area and needs to be replaced. Becky will first look at the wine country panel for a replacement and then seek outside if necessary.*
  + *Wine Social – Outside has been positively received. It is now planned to commence at 4pm.*
  + *The live auction to include the front and back cover of the membership directory. It might be possible to do a silent auction and drive more interest early.*
  + *Ann brought up a concern about the Obedience and Rally running at late and it is getting dark. Janis will reach out to the fairgrounds to see if we can utilize the outdoor stage lighting.*
  + *Cathy is helping Janis with the administrative tasks for the Regional and collecting information. Janis will continue to work with Barb and Sherry on details.*
  + *Don raised a question about background music at the social and Janis will investigate.*
  + *Janis will look at the sound system that we will need for the Live Auction and Parada.*
  + *Premium is being finalized within the next week.*
  + *We have a steward for Conformation, Obedience and Rally. Kathy Souza will chase CGC, and Trick as needed.*
  + *Volunteers - we need day of volunteers.*
  + *We need another Email Blast on Health Tent in October. Cathy will work with Janis on an email blast about the Wine Social and the need for auction items.*
* ***2021 Water Trial*** 
  + *Status of the contract @ Lake Camanche -Bill has a contract in hand for signature and requires a $350.00 deposit. We will look for an amendment to cover cancellation due to Covid 19, and Fire. Bill expects to sign the contract tonight. 9/9 Update – the contract has been signed including amendment covering cancellation for reasons noted above.*
  + *The trial location has been moved back to the Primitive site. There will not be amenities but there is no challenge with launching boats. Portables will be brought in.*
  + *Contact has been made the caterer for lunches and dinner.*
  + *Premium is ready to be published with a few minor corrections. Sherry will send Elaine and Kathy S. her notes.*
  + *Sherry has already reached out the website team to get this posted ASAP.*
  + *The Communications Committee is waiting for the email blast information to come from Elaine so it can be sent out.*
  + *The expense for PerfDdog will be absorbed in the entry fee.*
* ***Scent Work Trial*** *is coming Mid December the 19th and is expected to c a large draw for the club.*
* ***F-CAT Committee-*** *Bill called for a motion to approve an FCAT committee with Janis Welsh as the Chair. Kathy Sousa put forth the motion and it was seconded by Julie Conger. The board unanimously agreed, and the motion passed.*

***Consider e-votes since last meeting***

*A motion was made by Julie Conger that the traditional evening dinner was replaced with a wine social outdoors rather than the indoor dinner due to Covid-19. Members would be charged for wine glasses only for this part of the event Gail Browne-McDonald seconded the motion which was unanimously passed by the board.*

*The premium will be modified to reflect this change.*

***Board Member Reports***

1. ***Report of the President –*** *Bill Waters (See Agenda)*
2. ***Report of the Vice-President*** *– Becky Morin – no report*
3. ***Report of the Recording Secretary*** *– Cathy Lydon – no report*
4. ***Report of the Corresponding Secretary –*** *Don Niemann*

***Thank-you cards for Regional Specialty Trophy Doners***

* *Status-Note Cards ordered/address labels in place. Awaiting short thank-you note from Bill to include with the card. – 9/8 Bill has supplied the note and the cards are ready for mailing. This will coincide with the publishment of the premium. Bill thanked the Board for their donations as they have been excluded from the mailing but not forgotten.*

***Creating/Updating Resources document for canine performance activities to include on website***

* *See prototype Resources page for Obedience/Rally. (Appendix C)* 
  + *9/8 Don is looking for comments prior to it being posted to the website.*
* *Status-Seek input from Agility (Weinberg) and Water (Sousa), then ask Communications to incorporate on website.*

*Respectfully submitted, Don Niemann*

1. ***Report of the Treasurer –*** *Janis Welsh*

*We have made over 4k at the agility trial. Janis is still working on the clean up of the book items.*

*Refer to Appendix A - Banking Summary & Appendix B – Cash Flow*

*Respectfully submitted, Janis Welsh*

***Committee Reports***

1. ***Agility –*** *Kathy Weinberg - No Report*
2. ***Breeder Referral List –*** *Linda Kelly* ***-****No Report*
3. ***Conformation –*** *Becky Morin- No Report*
4. ***Equipment Manager –*** *Carl Craig* ***–*** *Covered Under Water when applicable*
5. ***Health & Education*** *– Casey Ingram – No Report*
6. ***Junior Showmanship*** *– Ally Lantis – No Report*
7. ***Membership-*** *Linda Birdwell – No Report*
8. ***Historian*** *– Margaret Dietrich – (being included in the Wavies & Curlies)*
9. ***Policies and Procedures –*** *Carole Corbett* ***–*** *No Report*
10. ***FCAT*** *– Janis Welsh*

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| *FCAT Committee Report* |

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| ***Reporting Committee: FCAT*** | ***Report Date: Sept 2, 2021*** |
| ***Committee Chair: Janis Welsh*** | ***Reporting Period:*** |

***Current Activities:***

*Event is open for entries. Lori Abbot submitted committee names Bill Waters, Janis Welsh, Kathy Souza, Ann Gaskell, Chris Welsh*

***Open Actions & Assignments:***

*We need 5 volunteers a day. So far. I have myself, Chris Welsh, Elaine and Chris Rassmusen, Ann Gaskell, Meg O’Hare,*

*Does anyone have ideas of who in the Sacramento area could be recruited or know if some young adults who are looking for volunteer hours.*

*The positions are dog releaser, start flagger, ready flagger, and time recorder, and check in and line management.*

*Respectfully Submitted, Janis Welsh*

***Programs*** *– Ann Gaskell*

**PWDCNC 2021 & 2022 Calendar**

2021

**August**

**8-6, 7, and 8**: PWDCNC Water Trial. Shadow Cliffs Regional Park, Pleasanton, CA. Contact Kathy Souza at [pwdlover@pacbell.com](mailto:pwslover@pacbell.com) RESCHEDULED to October 8, 9, and 10, at Lake Camanche, San Joaquin Valley, CA

**8-13, 14 and 15:** PWDCNC Agility Trials, Manzanita Park Sports Complex, 17100 Castroville Blvd., Prunedale, CA 93907: Contact Kathy Weinberg at [kaweinberg1@gmail.com](mailto:kaweinberg1@gmail.com)

8-20, 21 and 22: Reno Kennel Club Show. The PWDCNC will support the Saturday show August 21 Puppy and Veteran Sweepstakes classes included. Reno-Sparks Livestock Event Center 1350 N Wells Avenue, Reno, NV 89512. Contact Becky Morin at [Detoraq@hotmail.com](mailto:Detoraq@hotmail.com)

**September**

**October:**

**10-2 and 3:** FCAT Trials, Leone Equestrian Center, 6213 Excelsior Road, Sacramento, CA 95829. Contact Janis Welsh at [janiswelsh@sbcglobal.net](mailto:janiswelsh@sbcglobal.net)

**10-8, 9 and 10:** PWDCNC Water Trial. Lake Camanche, North Shore, Ione, San Joaquin County, CA. The website is [golakecamanche.com](http://golakecamanche.com) Contact Kathy Souza at [pwdlover@pacbell.com](mailto:pwdlover@pacbell.com)

**November**

11-4, 5, 6 and 7: Saturday – Woofstock, PWDCNC Supported Entry for Conformation on 11-6-2021. Contra Costa Kennel Club “Woofstock” Dog Show; Solano County Fairgrounds, Vallejo, CA. Contact Becky Morin at [Detoraq@hotmail.com](mailto:Detoraq@hotmail.com)

11-12-2021: PWDCNC Regional Specialty, Napa Valley Exposition, Third St and Silverado Trail, Napa, CA; contact Janis Welsh at [janiswelsh@sbcglobal.net](mailto:janiswelsh@sbcglobal.net)

11-12-2021: General Membership Meeting. Time to be determined. PWDCNC Regional Specialty, Napa Valley Exposition, Third St and Silverado Trail, Napa, CA; Contact Bill Waters at [Billjwaters@gmail.com](mailto:Billjwaters@gmail.com)

11-26,27 and 28, 2021: Three-day Agility Trial hosted by PWDCNC; all breed Agility Trial; Rancho Murieta, CA; Contact Kathy Weinberg at [kaweinberg1@gmail.com](mailto:kaweinberg1@gmail.com)

**December**

12-19-2021: AKC Scent Work trial, hosted by PWDCNC; Located at Dream Big Training Facility, 19681 Brandt Road, Lodi, CA, 95240; Contact Ann Gaskell at [Ann.Gaskell@gmail.com](mailto:Ann.Gaskell@gmail.com)

2022

**January**

1-28:PWDCNC General Membership Meeting. 7:15 PM. Zoom meeting. Prior registration is required. Details will be sent to the entire membership. Contact Ann Gaskell at [Ann.Gaskell@gmail.com](mailto:Ann.Gaskell@gmail.com)

**February**

**Sunday, 2-20-2022 OR 2-27-2022:** Annual Luncheon and General Membership Meeting. The Clubhouse. 3990 Paradise Valley Drive, Fairfield, California 94533 11:00 AM to 3:00 PM. Contact Ann Gaskell at [Ann.Gaskell@gmail.com](mailto:Ann.Gaskell@gmail.com)

8-1-2021

1. ***Rally & Obedience –*** *Ann Gaskell & Co-Chair Anne Paterson – no report*
2. ***Regional Specialty –*** *Janis Welsh*

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| *PWDCNC Regional Specialty Committee Report* |

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| *Reporting Committee: Regional Specialty* | *Report Date: Sept 2, 2021* |
| *Committee Chair: Janis Welsh* | *Reporting Period:* |

***Committee Members:***

|  |  |  |
| --- | --- | --- |
| *Bill Waters* | *Ann Gaskell* | *Kathy Souza* |
| *Becky Morin* | *Don Niemann* | *Sherry Hanen* |
| *Barbara Niemann* | *Many others sub committees* |  |

***Current Activities:***

***Finalizing premium – complete***

* *The big change is that due to Covid -19 restrictions (which are unknown) The Hospitality lead (Barbara Niemann) recommend cancelling the indoor dinner and auction and moving to Complimentary hors d’oeuvres outside during the wine social. Pre meeting online discussion among board members supported this change and it is so. The premium reflects Wine Social, hors d’oeuvres and auction instead of the dinner and auction.*
* *There will be new logistical issues with holding the auction outdoors. This will need to be explored and planned. We could also consider a silent auction. Premium list it as an auction I did not specify live or silent to allow for planning flexibility.*
* *Sherry Hanen is working tirelessly on updating the website, so it provides accurate event information and collects orders.*
* *Cathy Lydon is assisting me to streamline the “keeping of the data” for entries and purchases that are starting to come in from the website*
* *See attached volunteer sheet for who is assisting so far. We added a request for volunteers to website and premium*
* *Added Covid disclaimer to website and premium in case we have to change things to comply with state or county rules.*
* *Toys for prizes are being purchased through Chewy cost is under $4.80 per toy mixed variety to take advantage of their sales and promotions.*

***Open Actions & Assignments:***

*Plan outdoor social and auction: do we need more tables, covers, heaters or keep it simple?*

*Respectfully Submitted, Janis Welsh*

1. ***Rescue*** *– Julie Conger- No Report*
2. ***Roster*** *– Vacant*
3. ***Communication Committee*** *– Cathy Lydon*

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| *Communication Committee* |

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| *Reporting: Cathy Lydon - Chair* | *Report Date: 8/30/21* |
| *Committee: Sherry Hanen, Carol Irving, Casey Ingram, Ann Gaskell, & Bill Waters* | *Reporting Period:7/14- 8/2/21* |

***Current Activities:***

1. *A big thanks to Sherry Hanen for getting our Regional Specialty Page visible on the Club Website landing page. Well, done Sherry!*
2. *We are looking for feedback to improve the details on the website but also control our costs.*
3. *Water Trial dates have been revised. Looking for additional information to get the Water Trial needs up on the Website and determine the communication needs.*
4. *Distribution of passwords and instructions for the alias accounts were sent.*
5. *We are looking for our next subject for the Regional Specialty related email blast – We recommend a general email inviting members to visit the website, sign up, and volunteer.*

*Respectfully Submitted,*

*Cathy Lydon, Communication Committee Chair*

1. ***Treasure Chest –*** *Vacant (Julie Conger is supporting the mailing of the club car magnets only*
2. ***Water*** *– Kathy Souza*

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| *Water Committee Report* |

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| *Reporting Committee: Water* | *Report Date: 9/2/2021* |
| *Committee Chair: Kathy Souza* | *Reporting Period: August 2021* |

***Committee Members:***

|  |  |  |
| --- | --- | --- |
| *Carl Craig* | *Elaine Rasmussen* | *Judy Berger* |
| *Kathy Simmons* | *Kerstin Nelson* | *Ann Benninger* |
| *Ally Lantis* | *Linda Kelly* | *Ann Gaskell* |

***Current Activities:***

1. *Still attempting to finalize reservation, fees, lodging information with Park Programs Manager. The final contract is expected to be in hand by Friday September 3, 2021*

***Open Actions & Assignments:***

* *Finalize and distribute the premium.*

*Respectfully submitted, Kathy Souza*

1. ***Waives & Curlies****– Casey Ingram – No Report*

| *Open Action Items* | | | |
| --- | --- | --- | --- |
| *No.* | *Task* | *Assigned* | *Due Date /Status* |
| *1* | *Determine if there is alternative storage savings that can be achieved.* | *Dominic* | *Update from Dom – we will look at this once we do the inventory which will take place at the time of the Regional.* |
| *4* | *Request an update to the Plagues for the trophies for Rally and Obedience* | *Ann Gaskell* | *Must be complete and available at the Regional 2021*  *Janis has the information and will pass to the engraver. This now needs to include a change to the McCallum’s dog* |
| *5* | *Ann has made progress but needs help to complete the Clean out of the club storage.* | *Ann Gaskell* | *Ann and Dom will coordinate and do this as time allows.* |

*A motion was made by Julie Conger to adjourn the meeting and seconded by Julie Conger and seconded Ann Gaskell. The meeting was adjourned at 7:51pm.*

***Appendix A – Banking Report 3/1/21 – 9-1-21***

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|  | | **Category** | |  | |
|  | |  | |  | |
|  | |  | |  | |
|  | | Programs Exp: Reg Spec Exp: Income | |  | |
|  | | Directory Cover Auction | | 1,275.00 | |
|  | | Membership Dues | | 3,760.00 | |
|  | | Programs Income | |  | |
|  | | Programs Income: Breeder Referral | | 300.00 | |
|  | | Programs Income: Merchandise | | 58.00 | |
|  | | Programs Income: Reg Spec Inc | | -50.00 | |
|  | | Programs Income: Reg Spec Inc: Good Dog Grant | | 2,000.00 | |
|  | | Programs Income: Reg Spec Inc: Trophy Donations | | 5,335.00 | |
|  | | TOTAL Programs Income: Reg Spec Inc | | 7,285.00 | |
|  | | TOTAL Programs Income | | 7,643.00 | |
|  | | TOTAL Programs Exp: Reg Spec Exp: Income | | 12,678.00 | |
|  | |  | |  | |
|  | | EXPENSES | |  | |
|  | | Admin | |  | |
|  | | Admin: Storage | | 947.40 | |
|  | | TOTAL Admin | | 947.40 | |
|  | | Business Expenses | | 189.04 | |
|  | | Fees & Charges | | 204.64 | |
|  | | Fees & Charges: Bank Fee | | -232.95 | |
|  | | TOTAL Fees & Charges | | -28.31 | |
|  | | Gifts & Donations | |  | |
|  | | Gifts & Donations: PWD Health Foundation | | 450.00 | |
|  | | TOTAL Gifts & Donations | | 450.00 | |
|  | | Membership Exp | |  | |
|  | | Membership Exp: Directory | | 717.77 | |
|  | | TOTAL Membership Exp | | 717.77 | |
|  | | Programs Exp | |  | |
|  | | Programs Exp: Picnic Expense | | -643.00 | |
|  | | Programs Exp: PWDCA Nat Spec | | 320.00 | |
|  | | Programs Exp: Reg Spec Exp | |  | |
|  | | Programs Exp: Reg Spec Exp: Awards | |  | |
|  | | Programs Exp: Reg Spec Exp: Awards: Trophies | | 1,598.75 | |
|  | | TOTAL Programs Exp: Reg Spec Exp: Awards | | 1,598.75 | |
|  | | TOTAL Programs Exp: Reg Spec Exp | | 1,598.75 | |
|  | | Programs Exp: Star Award | | 266.64 | |
|  | | Programs Exp: Water Expenses | |  | |
|  | | Programs Exp: Water Expenses: Trailer Storage | | 360.00 | |
|  | | TOTAL Programs Exp: Water Expenses | | 360.00 | |
|  | | Programs Exp: Website | | 4,068.00 | |
|  | | TOTAL Programs Exp | | 5,970.39 | |
|  | | Transfer | | 2,914.39 | |
|  | | Trophy Donations | | -30.00 | |
|  | | TOTAL EXPENSES | | 11,130.68 | |
|  | |  | |  | |
|  | | TRANSFERS | |  | |
|  | | FROM Stripe | | 4,924.95 | |
|  | | TO WFB Checking | | -4,924.95 | |
|  | | TOTAL TRANSFERS | | 0.00 | |
|  | |  | |  | |
|  | | OVERALL TOTAL | | 1,547.32 | |

***Appendix B – Cash Flow 3/1/21 – 8/31/21***

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| **Category** |  |
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| INFLOWS |  |
| Directory Cover Auction | 1,275.00 |
| Membership Dues | 3,760.00 |
| Programs Income |  |
| Programs Income: Breeder Referral | 300.00 |
| Programs Income: Merchandise | 58.00 |
| Programs Income: Reg Spec Inc | -50.00 |
| Programs Income: Reg Spec Inc: Good Dog Grant | 2,000.00 |
| Programs Income: Reg Spec Inc: Trophy Donations | 5,335.00 |
| TOTAL Programs Income: Reg Spec Inc | 7,285.00 |
| TOTAL Programs Income | 7,643.00 |
| TOTAL INFLOWS | 12,678.00 |
|  |  |
| OUTFLOWS |  |
| Admin |  |
| Admin: Storage | 947.40 |
| TOTAL Admin | 947.40 |
| Business Expenses | 189.04 |
| Fees & Charges | 204.64 |
| Fees & Charges: Bank Fee | -232.95 |
| TOTAL Fees & Charges | -28.31 |
| Gifts & Donations |  |
| Gifts & Donations: PWD Health Foundation | 450.00 |
| TOTAL Gifts & Donations | 450.00 |
| Membership Exp |  |
| Membership Exp: Directory | 717.77 |
| TOTAL Membership Exp | 717.77 |
| Programs Exp |  |
| Programs Exp: Picnic Expense | -643.00 |
| Programs Exp: PWDCA Nat Spec | 320.00 |
| Programs Exp: Reg Spec Exp |  |
| Programs Exp: Reg Spec Exp: Awards |  |
| Programs Exp: Reg Spec Exp: Awards: Trophies | 1,598.75 |
| TOTAL Programs Exp: Reg Spec Exp: Awards | 1,598.75 |
| TOTAL Programs Exp: Reg Spec Exp | 1,598.75 |
| Programs Exp: Star Award | 266.64 |
| Programs Exp: Water Expenses |  |
| Programs Exp: Water Expenses: Trailer Storage | 360.00 |
| TOTAL Programs Exp: Water Expenses | 360.00 |
| Programs Exp: Website | 4,068.00 |
| TOTAL Programs Exp | 5,970.39 |
| Transfer | 2,914.39 |
| Trophy Donations | -30.00 |
| TOTAL OUTFLOWS | 11,130.68 |
|  |  |
| OVERALL TOTAL | 1,547.32 |

***Appendix A Obedience & Rally Resources***

|  |  |  |
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| ***INSTRUCTION*** |  |  |
|  |  |  |
| ***In-Person-Clubs*** | ***County Wide DTC-Santa Rosa*** | [***www.cwdtc.org***](http://www.cwdtc.org/) |
|  | ***Lost Coast Kennel Club-Eureka*** | [***www.lostcoastkc.org***](http://www.lostcoastkc.org/) |
|  | ***Monterey Bay DTC-Monterey*** | [***www.montereybaydog.org***](http://www.montereybaydog.org/) |
|  | ***Mt. Diablo DTC-Concord*** | [***www.mddtc.org***](http://www.mddtc.org/) |
|  | ***Napa Valley DTC-Napa*** | [***www.napadogtraining.org***](http://www.napadogtraining.org/) |
|  | ***Oakland DTC-Richmond*** | [***www.oaklanddogtraining.org***](http://www.oaklanddogtraining.org/) |
|  | ***Sacramento DTC-Sacramento*** | [***www.sacramentodtc.org***](http://www.sacramentodtc.org/) |
|  | ***San Mateo DTC-San Mateo*** | ***wwwsmdtc.com*** |
|  | ***Vallejo DTC-Benicia*** | [***www.vallejodogtraining.org***](http://www.vallejodogtraining.org/) |
|  | ***Marin Humane-Novato*** | ***marinhumane.org*** |
|  |  |  |
| ***In-Person-Trainers*** | ***Bill & Dee Dee Anderson-Lodi*** | [***www.ddsdogtraining.com***](http://www.ddsdogtraining.com/) |
|  |  |  |
| ***On-Line*** | ***Connie Cleveland*** | [***www.onlineobediencetraining.com***](http://www.onlineobediencetraining.com/) |
|  | ***Denise Fenzi*** | [***www.fenzidogsportsacademy.com***](http://www.fenzidogsportsacademy.com/) |
|  | ***Bea Moore*** | [***www.k9rally.com***](http://www.k9rally.com/) |
|  |  |  |
| ***TRAINING SITES/DROP INS*** | ***Sky's the Limit Show & Go-Vacaville*** | ***Cessie Banfield-707-410-8648*** |
|  | ***County Wide DTC-Santa Rosa*** | [***earthlaurie@sonic.net***](mailto:earthlaurie@sonic.net) |
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| ***ON-LINE INFORMATION*** | ***AKC-Rally: Exhibitor Resources*** | [***www.AKC.org/rally***](http://www.akc.org/rally) |
|  | ***AKC-Obedience: Exhibitor Resources*** | [***www.AKC.org/obedience***](http://www.akc.org/obedience) |
|  | ***Associated Obedience Clubs of Northern California*** | [***www.aocnc.org***](http://www.aocnc.org/) |
|  |  |  |
| ***PUBLICATIONS*** | ***Front & Finish Magazine*** | [***www.frontandfinish.com***](http://www.frontandfinish.com/) |
|  | ***Obedience Regulations*** | ***obedience rules/akc shop*** |
|  | ***Rally Regulations*** | ***rally rules/akc shop*** |
|  |  |  |
| ***EQUIPMENT*** | ***J&J Dog Supplies*** | [***www.jjdog.com***](http://www.jjdog.com/) |
|  | ***Clean Run*** | [***www.cleanrun.com***](http://www.cleanrun.com/) |
|  | ***Max 200*** | [***www.max200.com***](http://www.max200.com/) |
|  | ***Obedience Scent Articles-Custom Made*** | [***www.customcanine.net***](http://www.customcanine.net/) |
|  |  |  |
| ***note: The PWDCNC accepts neither responsibility nor liability for the content or reliability of the information*** | | |
| ***contained herein. Additions/corrections to this list are appreciated*** | |  |
|  |  |  |
| ***Obedience/Rally Committee*** | ***Ann Gaskell-Chair*** | [***ann.gaskell@gmail.com***](mailto:ann.gaskell@gmail.com) |