|  |
| --- |
| *PWDCNC BOARD MEETING AGENDA & MINUTES* |

|  |  |  |
| --- | --- | --- |
| ***Date April 11, 2022*** | ***Time: 7:30 PM*** | ***Location: Conference Call*** |
| ***Next Meeting*** | ***May 9, 2022*** | ***Zoom Conference Call*** |

|  |  |
| --- | --- |
| ***Subject*** | ***PWDCNC Board Meeting*** |

***Note: Board Meetings are now held on Monday***

***Meeting Agenda and Minutes***

*This meeting was called to order at 7:30 PM by Becky Morin*

***Quorum:***

***In Attendance***

|  |  |  |
| --- | --- | --- |
| *Becky Morin* | *Ann Gaskell* | *Janis Welsh* |
| *Casey Ingram* | *Don Niemann* | *Bill Waters* |
| *Dominick Amadeo* | *Susan Craig* | *Gail Browne-McDonald - absent* |
| *Kathy Souza* | *Sherry Hanen – Guest* | *Carole Corbett - Guest* |

1. ***Minutes of the last meeting:*** *A motion was made to accept the* ***March 14*** *minutes by Casey Ingram and seconded by Don Niemann. The Board members unanimously concurred, and the minutes were, approved.*

***Agenda Items***

***Old Business/Open Tasks***

**Comments**: Update on storage facility – Ann and Dom. Unit has largely been cleared. Some items will be taken to the club picnic for dispersal. Still need to determine what unit size will be appropriate for remaining items. Goal is to keep monthly expenditure at or below $100 per month.

***Committee Reports***

***New Business***

***Board Member Reports***

1. ***Report of the President –*** *Becky Morin – no report*

**Comments**: Bee Souza has offered to donate her artwork as a donation to the club. Don Niemann to send thank you card.

1. ***Report of the Vice-President*** *– Ann Gaskell – no report*
2. ***Report of the Recording Secretary*** *– Casey Ingram – no report*
3. ***Report of the Treasurer****-Janis Welsh* ***– see attachment to Agenda email and Appendix A***

**Comments:** Request was made for line item inflow and outflow for Regional Specialty and Water Trial.

Courier Advert on hold pending status of publication, however plan is to keep in budget.

National Specialty budget for trophies and gift basket will be $500

Motion was to approve the Treasurer report and budget by Becky Morin and Seconded by Casey Ingram. TheBoard members unanimously concurred, and the Report and budget were, approve*d.*

1. ***Report of the Corresponding Secretary – Don Niemann – See Email attachment and Appendix B***

***Committee Reports***

1. ***Agility –*** *Kathy Weinberg – no report*
2. ***Breeder Referral List –*** *Linda Kelly* ***–*** *no report*
3. ***Conformation –*** *Becky Morin –* ***See Appendix C - Minor changes to report, see areas highlighted in green.***
4. ***Rally and Obedience –*** *Ann Gaskell/Anne Paterson –* ***See Appendix D***
5. ***Equipment Manager –*** *Carl Craig* ***–*** *Covered Under Water when applicable*
6. ***Health & Education*** *– Julie Conger – no report*
7. ***Junior Showmanship*** *– Ally Lantis – no report*
8. ***Membership-*** *Debbie Price –* ***See Appendix E***

**Comments:** Discussion of need to get listing of non-renewed members ASAP in order to personally contact. Casey Ingram to email Debbie Price for same*.*

1. ***Historian -*** *Margaret Dietrich – (included in the Wavies & Curlies)*
2. ***Policies and Procedures –*** *Carole Corbett –* ***See Appendix F***

Comments: Carole Corbett requested the board indicate any items decisions made that may fall into the P & P designation be sent to her. She will also look into the shared Drop Box file to see if the minutes previous to 2020 are located there*.*

1. ***Programs –*** *Ann**Gaskell –* ***See Appendix G***

**Comments:** Discussion of possible Scent work trials at Harvest Moon show in October. Ann to investigate

1. ***Regional Specialty –*** *Janis Welsh – no report*
2. ***Rescue –*** *Julie Conger – no report*
3. ***Roster –*** *vacant*
4. ***Communication Committee –*** *vacant*
5. ***Treasure Chest –*** *vacant (Julie Conger is supporting the mailing of the club magnets only)*
6. ***Water –*** *Kathy Souza – no report*

**Comments:** Discussion of current progress with Camanche Lake and contracts. Also discussed ways to get more members involved in water work. Practice is likely to start in June and will be on Wednesdays.

1. ***Wavies and Curlies –*** *Casey Ingram –* ***See Appendix H***

**Comments:** Casey to contact Frank Dietrich for status update of current issue and request a planning meeting for subsequent issues.

1. ***FCAT –*** *Janis Welsh – no report*

|  | *Task* | *Assigned* | *Due Date /Status* |
| --- | --- | --- | --- |
| *1* | *Determine size of storage unit needed currently.* | *Dominic* |  |
| *2* | *Line item inflow/outflow for Regional Spec and Water Trial* | *Janis* |  |
| *3* | *Email to Frank Dietrich for W & C current issue update and request for planning meeting.*  *Email to Debbie Price for non-renewed list* | *Casey* |  |

**

*A motion was made by Dominick Amadeo and seconded by Casey Ingram to adjourn the meeting. The board unanimously concurred, and the meeting was adjourned at 9:02 pm.*

***Appendix A***

***Treasurer Report***

|  |
| --- |
| *Committee Report* |

|  |  |
| --- | --- |
| ***Reporting Committee: Treasurer*** | ***Report Date: April 8, 2022*** |
| ***Committee Chair: Janis Welsh*** | ***Reporting Period:*** |

***Committee Members:***

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

***Current Activities:***

***Net Worth (as at 4/8/2022) $55,287.86.***

***Cash Flow report for March 1, 2021 – Feb 28, 2022***

***This gives details of how we earned and spent money last year. It is from this I framed the new budget for 2022-2023.***

***Proposed Budget:***

***Income***

***Membership dues are about on par as this time last year. $3540.00 has been received. The membership number can appear low as some members pay in the previous financial year. I have also attached the current membership payment report for your review.***

***The programs that generate income are the 2 agility trials, Scentwork trial and FCAT. These are our revenue makers.***

***Break even events are water trail an regional specialty.***

***The proposed water practice program is budgeted to operate at a loss based on 5 dogs at $5.00/dog which is a very conservative guess. Since this is the first time for a different practice program I leaned to be conservative but am optimistic more than 5 dogs will participate each week. Additionally I believe that the goal of having agility, scentwork and FCAT in addition to providing members with these activities is also to make money to support our not profitable programs.***

***Expenses:***

***I have looked at ways to reduce our expenses by 10%. Generally we run a “very lean ship”.***

***I see potential savings in***

***Storage unit: reducing the size of the storage unit from the $169.00/month to under $100.00/month (this is based on a web search of the same storage facility (Public Storage). This would save us $600-700.00.***

***Website: Last year the Regional Specialty club entries, sales and such were moved onto the website. This was successful and now that the framework is in place this year’s Regional will require far less tinkering and changes. Changes = cost!***

***Supported Entries: Budgeted $400.00 for each supported entry. There was not a previous years expense for this as many supported entry shows were cancelled or trophies were carried over from pre covid days.***

***PWD Health Foundation: Looks low last year but that was the timing of the donations. I have not made the membership donation yet but plan to this month (5% of membership dues).***

***Courier Advertisement: This was not done last year. From previous minutes the discussion for title winners advertisement and a support ad for the National were either done in the past or proposed. The figures were drawn from the national clubs Courier advertising website.***

***National Trophy donation: Last year I bought $320.00 of trophies and we sent a raffle basket (water work basket) of approximately $200.00 value.***

***Regional Specialty: As Chairperson, my goal will be to reduce expenses while still proving a quality show. Areas I will be examining are ribbons, Parada pricing, catalogue, food services. Stewards etc. New ideas for generating income will also be looked at.***

***Respectfully Submitted,***

***Janis Welsh***

******

|  |  |  |  |
| --- | --- | --- | --- |
| Net Worth - As of 4/9/2022 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | **Account** | **4/9/2022 Balance** |  |
|  |  |  |  |
|  |  |  |  |
|  | ASSETS |  |  |
|  | Cash and Bank Accounts |  |  |
|  | BUSINESS MARKET RATE SAVINGS | 48,916.80 |  |
|  | PayPal Account New | 0.00 |  |
|  | Stripe | 456.90 |  |
|  | WFB Checking | 5,914.16 |  |
|  | WFB Svg - CD | 0.00 |  |
|  | Cash On Hand | 0.00 |  |
|  | Paypal | 0.00 |  |
|  | TOTAL Cash and Bank Accounts | 55,287.86 |  |
|  | Other Assets |  |  |
|  | AD-Asset-Office | -6,370.33 |  |
|  | Asset - Water | 500.00 |  |
|  | Assets-Office | 2,865.33 |  |
|  | Nat Spec Loan | 0.00 |  |
|  | Prepaid Dom Reg | 0.00 |  |
|  | Prepaid Expense | 0.00 |  |
|  | Prepd Dues | 0.00 |  |
|  | Receivable | 0.00 |  |
|  | Trailer | 3,005.00 |  |
|  | WTr Ribbon Inv | 0.00 |  |
|  | TOTAL Other Assets | 0.00 |  |
|  | TOTAL ASSETS | 55,287.86 |  |
|  |  |  |  |
|  | LIABILITIES |  |  |
|  | Credit Cards |  |  |
|  | Visa 5532 | 0.00 |  |
|  | TOTAL Credit Cards | 0.00 |  |
|  | Other Liabilities |  |  |
|  | Payable | 0.00 |  |
|  | Prepaid Dues | 0.00 |  |
|  | Star Fund Don | 0.00 |  |
|  | Star Fund Expen | 0.00 |  |
|  | Trinity Paymts | 0.00 |  |
|  | Water Pract Res | 0.00 |  |
|  | TOTAL Other Liabilities | 0.00 |  |
|  | TOTAL LIABILITIES | 0.00 |  |
|  |  |  |  |
|  | OVERALL TOTAL | 55,287.86 |  |
|  |  |  |  |
| Net Worth - As of 4/9/2022 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | Account | 4/9/2022 Balance |  |
|  |  |  |  |
|  |  |  |  |
|  | ASSETS |  |  |
|  | Cash and Bank Accounts |  |  |
|  | BUSINESS MARKET RATE SAVINGS | 48,916.80 |  |
|  | PayPal Account New | 0.00 |  |
|  | Stripe | 456.90 |  |
|  | WFB Checking | 5,914.16 |  |
|  | WFB Svg - CD | 0.00 |  |
|  | Cash On Hand | 0.00 |  |
|  | Paypal | 0.00 |  |
|  | TOTAL Cash and Bank Accounts | 55,287.86 |  |
|  | Other Assets |  |  |
|  | AD-Asset-Office | -6,370.33 |  |
|  | Asset - Water | 500.00 |  |
|  | Assets-Office | 2,865.33 |  |
|  | Nat Spec Loan | 0.00 |  |
|  | Prepaid Dom Reg | 0.00 |  |
|  | Prepaid Expense | 0.00 |  |
|  | Prepd Dues | 0.00 |  |
|  | Receivable | 0.00 |  |
|  | Trailer | 3,005.00 |  |
|  | WTr Ribbon Inv | 0.00 |  |
|  | TOTAL Other Assets | 0.00 |  |
|  | TOTAL ASSETS | 55,287.86 |  |
|  |  |  |  |
|  | LIABILITIES |  |  |
|  | Credit Cards |  |  |
|  | Visa 5532 | 0.00 |  |
|  | TOTAL Credit Cards | 0.00 |  |
|  | Other Liabilities |  |  |
|  | Payable | 0.00 |  |
|  | Prepaid Dues | 0.00 |  |
|  | Star Fund Don | 0.00 |  |
|  | Star Fund Expen | 0.00 |  |
|  | Trinity Paymts | 0.00 |  |
|  | Water Pract Res | 0.00 |  |
|  | TOTAL Other Liabilities | 0.00 |  |
|  | TOTAL LIABILITIES | 0.00 |  |
|  |  |  |  |
|  | OVERALL TOTAL | 55,287.86 |  |
|  |  |  |  |

***Appendix B***

|  |
| --- |
| *Committee Report* |

|  |  |
| --- | --- |
| ***Reporting Committee: Corresponding Secretary*** | ***Report Date:4/11/22*** |
| ***Committee Chair: Niemann*** | ***Reporting Period:3-4 2022*** |

***Committee Members:***

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

***Current Activities***

***Rainbow Bridge Condolences-Elaine and Chris Rasmussen for Zada***

***New Member Welcome Letters-none sent***

***Open Actions & Assignments:***

***Please refer to email attachment for updated membership Interest/Skills survey***

***Appendix C***

*Conformation Chair Report April 11, 2022*

*Supported Entries for 2022:*

1. *Woofstock – Saturday, June 11, 2022 at the Solano County Fairgrounds in Vallejo.*

* *AKC form to hold Sweepstakes submitted and received by AKC*
* *Rough draft of Premium list reviewed and approved for our trophy information.*
* *Specialty Judge: John Ramirez*
* *Sweepstake’s judge Sheila Polk has accepted and a contract has been received and forwarded to Contra Costa KC.* 
  + *Received a phone call from the Contra Costa KC rep stating Sheila Polk has resigned from several assignments due to health. I sent Sheila an email to determine if she is still planning on doing our Sweepstakes entry. Haven’t received a response yet.*
  + *Backup plan will be to ask one of the other sweepstakes judges from our ballot list. Sweepstakes judge(was runner up) is now Mary Wells of Blossom Hill Collies. A contract has been sent*
* *Trophies – Special thank you to Kathy Souza for helping me out and soliciting another (Shari) to help make trophies for the event. (Budget $400)*
  + *Breed (BOB, BOW,BOS, SD,SB, WD,WB, RWD,RWB) – Tie dyed Towels with club embroidery*
  + *Sweepstakes BOB and BOS (Veteran and Puppy) Tie dyed totes with club embroidery*

1. *Del Monte KC – Saturday, July 16, 2022- Carmel Middle School*
   * *Cheryl Smith has taken over for Hap and I have sent her the trophy information and Sweepstakes judge information.*
   * *Sweepstakes Judge Kimberly Bakker-*
   * *Trophies. (Budget $400) Should be under budget due to trophies we already have. (I ordered 6 crate pads and 4 mugs for a total cost of $270.00 plus shipping)*
     1. *Conformation Trophies: BOB, BOS,SD,SB,WD,WB- Crate Pads with PWD design*
     2. *BOW- Single Hook Leash Holder*
     3. *BOBOH- 4 hook Leash Holder*
     4. *RWD/RWB garden flags*
     5. *Sweepstakes Trophies: BOB/BOS (Veteran and Puppy)- Coffee mugs with PWD design*
     6. *Obedience*
        1. *HIT – crate pad*
        2. *High Combined- Crate pad*
        3. *Qualifying scores- garden flag*
     7. *Rally*
        1. *High Combined in Advanced B and Excellent B- Crate pad*
        2. *High triple combined-Crate pad*
        3. *Qualifying scores- garden flag*

1. *Harvest Moon Classic (Santa Rosa)- October 22,2022*
   * *Linda Souza is expecting the 2022 show to be held as expected- sent Linda an email expressing our interest in the show but have not heard back to date.*
   * *Conformation/Sweepstakes/Obedience/Rally*
   * *Sweepstakes judge: Message to Chelsea Conway (2nd runner up)*
   * *Trophy Budget ($400?) Reminder: we need to cover trophies for 4 events*
     1. *Conformation*
     2. *Sweepstakes*
     3. *Obedience*
     4. *Rally*
     5. *Agility (HIT)*
     6. *Scent work (Pending Ann’s findings)*

*2022 Regional Specialty*

* *Conformation judge is Ken Murray with signed Contract*
  + *Received an email from Inge (Wine country KC) requesting Mr. Murray’s contract because he came back with fees that are too high.*
  + *I sent her an email from Mr. Murray from 2019 when I asked him to judge. He gave me a fee of $100 for the specialty.*
  + *Email sent to Janis requesting she send Mr. Murray’s contract to Inge so she could speak with him regarding his fees.*
* *Sweepstakes judge is Paulett Delong with signed Contract*
* *Trophy ideas welcome*

*2023 Regional Specialty*

* *2023 Regional Judge ballot results*
  + *Joana Luna Liebes- unfortunately she is already slated to judge in AZ the same weekend and respectfully declined but would love to be considered for a future date.*
  + *Diane Collings- she accepted and her fee is $4.00/dog and no expenses since she lives in the area. Contract has been sent by Janis*
  + *Robert Hutton*
  + *Brian Meyer*
* *Ballots for 2023 Sweepstakes judge- Results*

1. *Wendy Corr- Accepted assignment and contract sent*
2. *Mary Wells (will ask to judge Woofstock 2022 if Sheila Polk is unavailable otherwise Pleasanton 2022)*
3. *Chelsea Conway (Pleasanton 2022 if available otherwise Woofstock 2023)*

*We need to clarify the budget for Supported entries for the year.*

*I would like a motion for $1200.00 for supported entry trophies for 2022 ($400 for each show)*

*Respectfully submitted,*

*Becky Morin*

*Conformation Chair*

***Appendix D***

***The Rally/Obedience committee is going to meet, by zoom, to discuss holding a Introduction to Rally workshop.***

***We are at the very beginning stages.***

***Respectfully submitted,***

***Ann***

**Appendix E**

***Membership***

***No formal report received as Debbie Price is out of town. Understand reminder email went out to members whose dues have not been received.***

***Appendix F***

|  |
| --- |
| ***Committee Report*** |

|  |  |
| --- | --- |
| ***Reporting Committee: Policy and Procedure*** | ***Report Date:4-2-22*** |
| ***Committee Chair: Carole L Corbett*** | ***Reporting Period: 1/2021 through 4-2-22*** |

***Committee Members:***

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

***Current Activities:***

***Reviewing all available minutes that are online on PWDCNC.org. to pull out those items that might qualify as policies & procedures.***

***Open Actions & Assignments:***

***Review of past minutes before 2020***

***Roadblocks:***

***Minutes are not available online for board of directors’ meetings from 2019 past.***

***Suggestions to facilitate search: It would be helpful if the PWDCNC Board of Directors would note which approved decisions should be included in a permanent listing in the PWDCNC policies and procedures.***

***Appendix G***

***Programs***

***Elaine Rasmussen submitted a proposal for a grooming workshop.***

***Carole Corbett, my committee member, and I think it sounds wonderful and it should definitely be held.***

***I asked Elaine to write up her email blast and send it to the board, for the April 11 meeting, for board input and approval. The email blast should go out as soon as possible. \*\****

***———***

***Annual Picnic***

***The Water Committee discussed holding the Annual Picnic this year, hopefully in May or June.***

***I am checking on different sites to see what is available.***

***———-***

***Oktoberfest 2022***

***I am looking into dates and locations.***

***Respectfully submitted,***

***Ann***

**\*\*Update to Grooming Seminar info\*\***

***Recording Secretary reached out to Elaine Rasmussen for the email verbiage who indicated she’d gotten the Program chair Ann Gaskell’s ok on Wed (4/6) evening. Elaine will connect with Ally Lantis to work on it week of 4/11 as Elaine has a prior commitment for the balance of the week and weekend. They will send the proposed email to the Recording Secretary to be forwarded via email to the board for email approval to expedite***.

**Casey Ingram, Recording Secretary**

**PWDCNC 2022 Calendar**

2022

**January**

January 30, 2022: PWDCNC General Membership Meeting. 7:00 PM. Zoom meeting. Details will be sent to the entire membership. Contact Ann Gaskell at Ann.Gaskell@gmail.com

February

February 20, 2022: PWDCNC Annual Meeting. 7:00-8:00 PM. Zoom meeting. Details will be sent to the entire membership. Contact Ann Gaskell at [Ann.Gaskell@gmail.com](mailto:Ann.Gaskell@gmail.com)

March

April

May

June

**June 1, 2022:** TENTATIVE: Water Practice starts, Camanche Lake, Primitive Campsite. Contact Kathy Souza at[pwdlover@pacbell.com](mailto:pwdlover@pacbell.com)

**June 9-12, 2021**: Saturday, June 11,2022 – PWDCNC Supported Entry for Conformation, Contra Costa Kennel Club “Woofstock” Dog Show; Solano County Fairgrounds, Vallejo, CA. Contact Becky Morin at Detoraq@hotmail.com

June 25, 2022: TENTATIVE: Grooming Workshop with Elaine Rasmussen and Ally Lantis, Tailored Dog Training, 2105 Main Street, Oakley, CA 9456, Contact: Elaine Rasmussen, [erasmuss@comcast.net](mailto:erasmuss@comcast.net)

July

July 9 & 10, 2022: PWDCNC All Breed FCAT Trials, Manzanita Sports Complex, 17100 Castroville Blvd., Prunedale, CA 93907. Enter at Abbadogs.com Contact Janis Welsh at [janis@ahpmllc.com](mailto:janis@ahpmllc.com)

July 15-17, 2022: Del Monte Kennel Club Dog Show, Carmel Middle School, Carmel Valley, CA: Supported Entry for Conformation, Obedience and Rally, on Saturday, July 15, 2022. Contact Ann Gaskell at Ann.Gaskell@gmail.com

August

August 13-15, 2022: PWDCNC All breed agility trials, Manzanita Park. Agility Trial, all breed Agility trial hosted by PWDCNC; Manzanita Park, 17100 Castroville Blvd., Prunedale, CA 93907: Contact Kathy Weinberg at [kaweinberg1@gmail.com](mailto:kaweinberg1@gmail.com)

August 19-26,2022: 2022 PWDCA 29th National Specialty Bavarian Inn Lodge, Frankenmuth, MI

September

September 30-October 2, 2022: DAY 1 OF THREE: PWDCNC Water Trial. Lake Camanche, North Shore, Ione, San Joaquin County, CA. The website is [golakecamanche.com](http://golakecamanche.com) Contact Kathy Souza at [pwdlover@pacbell.com](mailto:pwdlover@pacbell.com)

October 20-23, 2022: Harvest Moon Classic; Del Valle Kennel Club Dog Show, Alameda County Fairgrounds, Corner of Bernal and, Valley Ave, Pleasanton, CA 94566. Saturday, October 22, 2022, supported Entry for Conformation, Obedience, Rally and Agility. Contact Becky Morin at Detoraq@hotmail.com

October

September 30 – October 2 (DAY 2 & DAY 3): PWDCNC Water Trial. Lake Camanche, North Shore, Ione, San Joaquin County, CA. The website is [golakecamanche.com](http://golakecamanche.com) Contact Kathy Souza at [pwdlover@pacbell.com](mailto:pwdlover@pacbell.com)

October 20-23, 2022: Harvest Moon Classic; Del Valle Kennel Club Dog Show, Alameda County Fairgrounds, Corner of Bernal and, Valley Ave, Pleasanton, CA 94566. Saturday, October 22, 2022, supported Entry for Conformation, Obedience, Rally and Agility. Contact Becky Morin at Detoraq@hotmail.com

TBD: Dogtoberfest (Oktoberfest the PWD Way), Contact Ann Gaskell at [Ann.Gaskell@gmail.com](mailto:Ann.Gaskell@gmail.com)

November

November 11,2022: PWDCNC Regional Specialty, Napa Valley Exposition, Third St and Silverado Trail, Napa, CA; contact Janis Welsh at [janis@ahpmllc.com](mailto:janis@ahpmllc.com)

November 26-28, 2022: Three day Agility Trial hosted by PWDCNC; all breed Agility Trial; Rancho Murieta, CA; Contact Kathy Weinberg at [kaweinberg1@gmail.com](mailto:kaweinberg1@gmail.com)

December

December 18, 2021: AKC Scent Work trial, hosted by PWDCNC; Located at Dream Big Training Facility, 19681 Brandt Road, Lodi, CA, 95240; Contact Ann Gaskell at [Ann.Gaskell@gmail.com](mailto:Ann.Gaskell@gmail.com)

Dates to be decided, tentative events:

Fall Event (Oktoberfest, Halloween Party, . . . )

Rally Workshop: Introduction to Rally

Foundations workshop for beginners

4-9-2022

***Appendix H***

***Wavies and Curlies***

***Frank was hoping to get a photo of Bill’s gift from the artist however it appears it may create a greater delay in release of the issue. Pending decision by Frank if we wish to proceed with the current content.***

***Respectfully submitted,***

***Casey Ingram***