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| *PWDCNC BOARD MEETING AGENDA & MINUTES* |

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| ***Date October 9, 2023*** | ***Time: 7:30PM*** | ***Location: Zoom Meeting*** |
| ***Next Meeting*** | ***November 12, 2023*** |  |

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| ***Subject*** | ***PWDCNC Board Meeting*** |

***Board Meetings are held on the second Monday of the month***

***Meeting Agenda and Minutes***

*This meeting was called to order by Becky Morin at 7:39 pm.*

***Quorum:***

***In Attendance***

|  |  |  |
| --- | --- | --- |
| *Becky Morin* | *Ann Gaskell* | *Janis Welsh* |
| *Casey Ingram* | *Lisa MacKenzie* | *Gail Brown-McDonald* |
| *Kathy Souza* | *Dominick Amadeo* | *Susan Craig* |
| *Bill Waters AB* | *Guest: Sherry Hanen* |  |

1. ***Minutes of the last meeting:*** *A motion was made to accept the September minutes by Kathy Souza and seconded by Susan Craig. The Board members unanimously concurred, and the minutes were, approved.*

***Board Member Reports***

1. ***Report of the President –*** *Becky Morin* ***– Appendix A***

***COMMENTS: Lengthy discussion about need for volunteers and need for outreach to our Breeder members to engage both them and their puppy buyers. Becky may reach out to Janis Welsh for a Treasurer recap of income and outgo related to performance versus conformation. Performance is more self sustaining than conformation both in terms of income and volunteer involvement. Hoping to send the numbers as part of an effort to engage our breeders to a greater extent both as volunteers at events such as the Regional Specialty, picnics, and other general “pet” family events as well as greater involvement in performance events. At a glance, it would appear the performance events provide the bulk of the club income. Conformation is not income producing aside from trophy donations for the specialties. It is not unreasonable to ask our breeder members for a greater level of participation aside from showing in the conformation ring. Further, for niche activities such as Water, the club needs some sort of mentorship track to train incoming volunteers. Currently, Carl Craig is our primary volunteer with the knowledge of ring set up etc…The need for a volunteer coordinator was discussed. Casey Ingram will draft an initial job description for the board to review.***

1. ***Report of the Vice-President*** *– Ann Gaskell -**no report*
2. ***Report of the Recording Secretary*** *– Casey Ingram* ***-*** *no report*
3. ***Report of the Treasurer****-Janis Welsh –* ***Appendix B***
4. ***Report of the Corresponding Secretary*** *– Lisa MacKenzie – no report*

***Committee Reports***

1. ***Breeder Referral List*** *– Linda Kelly**– no report*
2. ***Rescue*** *– Julie Conger - no report*
3. ***Health and Education*** *– Julie Conger – no report*
4. ***Membership*** *– Debbie Price/Janis Welsh – no report*

**COMMENT:** Becky to contact Debbie Price for status update.

1. ***Policy and Procedure*** *– Carole Corbett – no report*
2. ***Wavies and Curlies*** *–Cheri Ross – no report*
3. ***Regional Specialty*** *– Becky Morin and Ann Gaskell*
4. ***Conformation*** *– Becky Morin –* ***Appendix C***
5. ***Agility –*** *Leslie Holt and Debbie Price – no report*
6. ***Obedience and Rally*** *– Ann Gaskell and Anne Paterson – no report*
7. ***Junior Showmanship*** *– Ally Lantis – no report*
8. ***FCAT –*** *Janis Welsh – no report*
9. ***Water Work –*** *Kathy Souza – verbal at meeting*
10. ***Scent Work –*** *Kathy Souza – no report*
11. ***Programs and Calendar –*** *Ann Gaskell – no report*

***Agenda Items***

***Old Business/Tasks***

***New Business***

*Adjournment – A motion to adjourn the meeting was made by Ann Gaskell and seconded by Becky Morin. The motion was approved unanimously by the board and the meeting was adjourned at 8:39PM.*

***Appendix A***

***President’s Report***

President’s Report October 9, 2023

I want to take this time to thank our many volunteers for stepping up and assisting at our various events. In order for our club to offer so many wonderful events we need many hours of volunteer time to coordinate activities, process the event paperwork, set up the events, run the events, and clean up. It takes a village and unfortunately, our village has declined over the last few years.

We have a core team of folks designing and putting together our newsletter, Regional Specialty, Agility trials, scent work trials, and water trials. We need more volunteers or we risk losing these events.

This past 2 months we were able to get new Agility chairs, Thank you, Debbie and Leslie! We also had Margaret step up and join the committee.

We put together a committee of Board members plus Sherry Hanen to coordinate our Regional and had several chairs step up including Pam Francis for Raffle/Auction chair with Jeannie Stark is on the committee to create baskets. Casey and Lew Ingram are heading set up and tear down with a crew of Dom Amadeo, Becky Morin, Chris and Elaine Rassmussen, Ann Gaskell and Becky Morin. Janis Welsh is heading AKC and MBF paperwork, Sherry Hane is tackling website, emails, and coordination. Ann and I are heading Rally, Obedience, Conformation and Trophies with Laura Wilson, Eli Lantis and the Pattersons stewarding. Abby Garner is heading up Hospitality with backup support from Caroline Everett, Mary Klays, Pam Francis, Kate Twain and Julie Conger. Margaret and Frank Dietrich are once again assisting with event photography, ticket sales and anything needed.

We celebrated this past weekend with a Water Trial at Camanche lake and were able to see and enjoy our lovely dogs participating in water events. We ran a smooth and successful trail under Kathy Souza and Elaine Rassmussen’s watchful eyes. We had volunteers stepping up to assist in every aspect of the trail including non-members. We had several nonmembers come out and see all the fun and get excited about joining the club and helping out. Thank you to everyone who made this trail a blast and run smoothly. Special thanks to our judge Suzanne Malick!

We have a scent work trial in the works and will need more volunteers to assist.

The Board needs to discuss events for next year and cut off dates to get volunteers or cancel the events.

***Appendix B***

***Treasurer Report***

|  |  |  |  |  |  |  |  |  |  |
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|  |  | | | |  | | |  |  |
|  | | Cash Flow |  |  | |  |  | | |
|  | |  |  |  | |  |  | | |
| 3/1/2023 through 9/26/2023 | | | |  | |  |  | | |
|  | |  |  |  | |  |  | | |
|  | | **Category** | **3/1/2023- 9/26/2023** |  | |  |  | | |
|  | |  |  |  | |  |  | | |
|  | |  |  |  | |  |  | | |
|  | | INFLOWS |  |  | |  |  | | |
|  | | Membership Dues | 4,590.00 |  | |  |  | | |
|  | | Programs Income | |  | |  |  | | |
|  | | Programs Income:Agility | 5,698.38 |  | |  |  | | |
|  | | Programs Income:Annual Meetings | 20.00 |  | |  |  | | |
|  | | Programs Income:Annual Meetings:Raffle | 20.00 |  | |  |  | | |
|  | | TOTAL Programs Income:Annual Meetings | 40.00 |  | |  |  | | |
|  | | Programs Income:FCAT Income | 2,375.00 |  | |  |  | | |
|  | | Programs Income:Reg Spec Inc | | | |  |  | | |
|  | | Programs Income:Reg Spec Inc:Trophy Donations | 300.00 |  | |  |  | | |
|  | | TOTAL Programs Income:Reg Spec Inc | 300.00 |  | |  |  | | |
|  | | Programs Income:Water Program Income | | | | |  | | |
|  | | Programs Income:Water Program Income:Water Practice Income | 456.00 |  | |  |  | | |
|  | | Programs Income:Water Program Income:Water Trial | | | | | | | |
|  | | Programs Income:Water Program Income:Water Trial:Donations | 5.00 |  | |  |  | | |
|  | | Programs Income:Water Program Income:Water Trial:Meals | 70.00 |  | |  |  | | |
|  | | Programs Income:Water Program Income:Water Trial:Practice slot | 10.00 |  | |  |  | | |
|  | | TOTAL Programs Income:Water Program Income:Water Trial | 85.00 |  | |  |  | | |
|  | | Programs Income:Water Program Income:Water Workshop Seminar | 155.00 |  | |  |  | | |
|  | | TOTAL Programs Income:Water Program Income | 696.00 |  | |  |  | | |
|  | | TOTAL Programs Income | 9,109.38 |  | |  |  | | |
|  | | Visa Cash Back | 56.51 |  | |  |  | | |
|  | | TOTAL INFLOWS | 13,755.89 |  | |  |  | | |
|  | |  |  |  | |  |  | | |
|  | | OUTFLOWS | |  | |  |  | | |
|  | | Admin |  |  | |  |  | | |
|  | | Admin:Courier Advertising | 300.00 |  | |  |  | | |
|  | | Admin:Insurance | 348.74 |  | |  |  | | |
|  | | Admin:Office Expense | 204.65 |  | |  |  | | |
|  | | Admin:Storage | 619.00 |  | |  |  | | |
|  | | Admin:Trailer Acces | 269.35 |  | |  |  | | |
|  | | TOTAL Admin | 1,741.74 |  | |  |  | | |
|  | | Business Expenses | 476.00 |  | |  |  | | |
|  | | Fees & Charges | 112.10 |  | |  |  | | |
|  | | Gifts & Donations | |  | |  |  | | |
|  | | Gifts & Donations:Gift | 320.00 |  | |  |  | | |
|  | | TOTAL Gifts & Donations | 320.00 |  | |  |  | | |
|  | | Programs Exp | 97.50 |  | |  |  | | |
|  | | Programs Exp:Agility - Exp | 300.00 |  | |  |  | | |
|  | | Programs Exp:Annual Meeting exp | 737.03 |  | |  |  | | |
|  | | Programs Exp:Picnic Expense | 119.00 |  | |  |  | | |
|  | | Programs Exp:PWDCA Nat Spec | 300.00 |  | |  |  | | |
|  | | Programs Exp:Reg Spec Exp | | | |  |  | | |
|  | | Programs Exp:Reg Spec Exp:Awards | | | | |  | | |
|  | | Programs Exp:Reg Spec Exp:Awards:Ribbons | 844.75 |  | |  |  | | |
|  | | Programs Exp:Reg Spec Exp:Awards:Trophies | 1,156.00 |  | |  |  | | |
|  | | TOTAL Programs Exp:Reg Spec Exp:Awards | 2,000.75 |  | |  |  | | |
|  | | TOTAL Programs Exp:Reg Spec Exp | 2,000.75 |  | |  |  | | |
|  | | Programs Exp:Scentwork Prog Exp | | | |  |  | | |
|  | | Programs Exp:Scentwork Prog Exp:Scentwork Trial AKC Fee | 35.00 |  | |  |  | | |
|  | | TOTAL Programs Exp:Scentwork Prog Exp | 35.00 |  | |  |  | | |
|  | | Programs Exp:Supported Entry | | | |  |  | | |
|  | | Programs Exp:Supported Entry:Carmel | 10.00 |  | |  |  | | |
|  | | Programs Exp:Supported Entry:Harvest Moon Classic | 801.87 |  | |  |  | | |
|  | | Programs Exp:Supported Entry:Woofstock | 74.50 |  | |  |  | | |
|  | | TOTAL Programs Exp:Supported Entry | 886.37 |  | |  |  | | |
|  | | Programs Exp:Water Expenses | | | |  |  | | |
|  | | Programs Exp:Water Expenses:Trailer Storage | 300.00 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Equipment | 185.20 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Pract Exp | 1,000.00 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Sem Exp | 19.50 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial | 446.38 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial:Ducks | 181.86 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial:Judges | 825.00 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial:Other Participation loot bags | 153.52 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial:Ribbons | 653.12 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial:Site Rental | 300.00 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Trial:Water Trial Administrative | 50.00 |  | |  |  | | |
|  | | TOTAL Programs Exp:Water Expenses:Water Trial | 2,609.88 |  | |  |  | | |
|  | | Programs Exp:Water Expenses:Water Workshop | 646.07 |  | |  |  | | |
|  | | TOTAL Programs Exp:Water Expenses | 4,760.65 |  | |  |  | | |
|  | | Programs Exp:Website | 2,005.50 |  | |  |  | | |
|  | | TOTAL Programs Exp | 11,241.80 |  | |  |  | | |
|  | | TOTAL OUTFLOWS | 13,891.64 |  | |  |  | | |
|  | |  |  |  | |  |  | | |
|  | | OVERALL TOTAL | -135.75 |  | |  |  | | |
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I paid Angie Robinson for the Regional Specialty trophies. And Mailed a check to Kathy to pay the water trial judge.

I am going to have to summarize the Stripe payments  for the trophy donations to include in the catalog for the Regional Specialty.

Cash Flow - Year to Date

1/1/2023 through 10/9/2023

INFLOW

1/2023-

Category 10/9/2023

INFLOWS

Interest Income 29.34

Membership Dues 4,470.00

Programs Income

Agility 5,698.38

Annual Meetings 460.00

Raffle 205.00

TOTAL Annual Meetings 665.00

FCAT Income 2,375.00

Merchandise 20.00

Reg Spec Inc

Catalog 24.00

Raffle 65.00

Trophy Donations 2,350.00

Wine Glass sales 60.00

TOTAL Reg Spec Inc 2,499.00

Scentwork Prog Income

Scentwork Trial Entry Fees 280.00

TOTAL Scentwork Prog Income 280.00

Water Program Income

Water Practice Income 461.00

Water Trial

Donations 145.00

Meals 1,710.00

Practice slot 125.00

Water Trail Camping 229.50

TOTAL Water Trial 2,209.50

Water Workshop Seminar 1,380.00

TOTAL Water Program Income 4,050.50

TOTAL Programs Income 15,587.88

Visa Cash Back 56.51

TOTAL INFLOWS 20,143.73

OUTFLOWS

Admin

Courier Advertising 1,010.00

Insurance 348.74

Office Expense 204.65

Storage 1,153.00

Trailer Acces 269.35

TOTAL Admin 2,985.74

Business Expenses 660.00

Fees & Charges 378.94

Gifts & Donations

Gift 320.00

TOTAL Gifts & Donations 320.00

Programs Exp 97.50

Agility - Exp 300.00

Annual Meeting exp 737.03

Ocktoberfest 2,016.00

OUTFLOW

Category 10/9/2023

Picnic Expense 119.00

PWDCA Nat Spec 300.00

Reg Spec Exp

AKC Fees 150.00

Awards

Ribbons 844.75

Trophies 1,181.20

TOTAL Awards 2,025.95

TOTAL Reg Spec Exp 2,175.95

Scentwork Prog Exp

Scentwork Trial AKC Fee 35.00

Scentwork Trial Exp 4,334.51

Scentwork Trial Other Expense 386.11

TOTAL Scentwork Prog Exp 4,755.62

Supported Entry

Carmel 10.00

Harvest Moon Classic 801.87

Woofstock 459.36

TOTAL Supported Entry 1,271.23

Water Expenses

Trailer Storage 420.00

Water Equipment 185.20

Water Pract Exp 4,513.45

Water Sem Exp 39.00

Water Trial 446.38

Ducks 181.86

Judges 825.00

Meals 2,080.00

Other Participation loot bags 388.52

Ribbons 906.86

Water Trial Administrative 50.00

TOTAL Water Trial 4,878.62

Water Workshop 796.07

TOTAL Water Expenses 10,832.34

Website 2,984.50

TOTAL Programs Exp 25,589.17

TOTAL OUTFLOWS 29,933.85

OVERALL TOTAL -9,790.12

CASH FLOW 3/1/- 10/9/20239/2023

INFLOWS

Membership Dues 4,605.00

Programs Income

Agility 5,698.38

Annual Meetings 20.00

Raffle 20.00

TOTAL Annual Meetings 40.00

FCAT Income 2,375.00

Reg Spec Inc

Catalog 24.00

Raffle 65.00

Trophy Donations 2,350.00

Wine Glass sales 60.00

TOTAL Reg Spec Inc 2,499.00

Water Program Income

Water Practice Income 461.00

Water Trial

Donations 145.00

Meals 1,710.00

Practice slot 125.00

Water Trail Camping 229.50

TOTAL Water Trial 2,209.50

Water Workshop Seminar 155.00

TOTAL Water Program Income 2,825.50

TOTAL Programs Income 13,437.88

Visa Cash Back 56.51

TOTAL INFLOWS 18,099.39

OUTFLOWS

Admin

Courier Advertising 300.00

Insurance 348.74

Office Expense 204.65

Storage 698.00

Trailer Acces 269.35

TOTAL Admin 1,820.74

Business Expenses 524.00

Fees & Charges 245.50

Gifts & Donations

Gift 320.00

TOTAL Gifts & Donations 320.00

Programs Exp 97.50

Agility - Exp 300.00

Annual Meeting exp 737.03

Picnic Expense 119.00

PWDCA Nat Spec 300.00

Reg Spec Exp

Awards

Ribbons 844.75

Trophies 1,156.00

TOTAL Awards 2,000.75

TOTAL Reg Spec Exp 2,000.75

Scentwork Prog Exp

Scentwork Trial AKC Fee 35.00

TOTAL Scentwork Prog Exp 35.00

Supported Entry

Carmel 10.00

Harvest Moon Classic 801.87

Woofstock 74.50

TOTAL Supported Entry 886.37

Water Expenses

Trailer Storage 300.00

Water Equipment 185.20

Water Pract Exp 4,513.45

Water Sem Exp 19.50

Water Trial 446.38

Ducks 181.86

Judges 825.00

Meals 2,080.00

Other Participation loot bags 153.52

Ribbons 653.12

Water Trial Administrative 50.00

TOTAL Water Trial 4,389.88

Water Workshop 646.07

TOTAL Water Expenses 10,054.10

Website 2,005.50

TOTAL Programs Exp 16,535.25

TOTAL OUTFLOWS 19,445.49

OVERALL TOTAL -1,346.10

The trophy launch has been EXCELLENT! We have $2350.00 donated.

Water program income so far is $4050.50. This does not include Perfdog entries and any checks or cash. I suggest  Kathy sends me the practice rooster and I can directly invoice people with Stripe. It worked well last year.

*Janis*

***Appendix C***

***Conformation***

Conformation Chair Report October 9, 2023

Del Valle Dog Club of Livermore Supported Entry with Sweepstakes

* Kathleen Davis – Accepted assignment for Sweepstakes and signed contract received.
* AKC Application for show or trial - submitted to AKC-6/4/23
* Show packet sent- sent 6/6/23
* Trophies
  + BREED - Decorative Pumpkins with PWD design
  + Obedience/Rally high wins- Decorative Pumpkins with PWD design
  + SWEEPSTAKES- Puppy BOB/BOS and Veteran BOB/BOS- 2024 Nutmeg Calendar.

2023 Regional Specialty

* Sweepstakes – Wendy Corr- Signed Contract received.
* Conformation – Diane Collings-Signed Contract received.
* Events approved with AKC
* Trophy donations coming in

2024 Shows

1. Woofstock June 8, 2024
   * + 1. Form 1 submitted to Contra Costa KC stating we will support the entry on Saturday.
       2. AKC Events form to be submitted
       3. I will be in MD for my niece's Wedding this weekend so will need someone to take trophies to show.
       4. Sweepstakes Judge: Jim Beach (Diamante PWD, Arizona)
          1. Signed contract received.
       5. Trophy ideas for Board Approval:

  Two cups on a table

Description automatically generated

|  |  |  |
| --- | --- | --- |
| Win | Prize | cost |
| BOB | Large Water Bucket Psychedelic Design | $45 |
| BOW | Large Water Bucket Psychedelic Design | $45 |
| BOS | Large Water Bucket Psychedelic Design | $45 |
| SD/SB | Small Water Bucket Psychedelic Design | $35 ($70) |
| WD/WB | Small Water Bucket Psychedelic Design | $35 ($70) |
| RWD/RWB | Small Tumbler Psychedelic Design | $30 ($60) |
| Puppy Sweeps BOB/BOS | PWD Towel- Regional |  |
| Veteran Sweeps BOB/BOS | PWD Towel- Regional |  |
| Judges Gift | Small Tumbler Psychedelic Design | $30 |
| Total |  | $365 |

1. Del Monte KC (Carmel) July 13, 2024

* Sweepstakes judge: Celine Tews
  + Contract sent.

Trophy ideas from Kris Cofiell pending

1. Del Valle Dog Club of Livermore October 19, 2024

* Sweepstakes judge: pending
* Trophy ideas needed

2024 Regional Specialty

* + - 1. Faye Strauss has accepted the breed assignment and will be shared with Wine Country KC.
         1. Contract sent for signature.
      2. Martin Cabral accepted the invitation to judge 2024 Regional Specialty Sweepstakes classes.
         1. Signed Contract received.

Respectfully submitted,

Becky Morin

Conformation Chair